Faculty Policies & Procedures Promotion & Tenure

**Tenure Track Faculty**

* Year 1
  + Establish mentor relationship(s)
  + Submit annual review by Jan 15
  + Review School of Education promotion and tenure criteria
  + Review academic rights, responsibilities and authority of candidate, as set forth in the IU Academic Handbook
* Year 2
  + Submit annual review by Jan 15
* Year 3
  + Submit annual review by Jan 15
  + Submit to department chair the Dossier for Third Year Review by Jan 15
  + Meet with chair to discuss department committee feedback on Third Year Review
  + Debrief Third Year Review with P&T committee
* Year 4
  + Submit annual review by Jan 15
* Year 5
  + Submit annual review by Jan 15
  + Work with chair to compile a list of external referees (March 1 to April 1)
  + Chair submits list by April 1 including a completed vita and optional candidate's statement
* Year 6
  + Submit P&T Dossier to department by August 15
  + Chair and department vote to Executive Associate Dean by Sept 15
  + School P&T Committee vote to University Dean by Oct 15
  + Dean and School vote to Dean of Faculties by November 1
  + Submit annual review by Jan 15