

## Master's Degree for School Psychology Students

Many school psychology students are interested in obtaining a master's degree en route to obtaining their Ed.S. or Ph.D. degree. Most students will be eligible for a Master of Science Degree in School Psychology either by the end of their second year (EdS students) or third year (PhD students).

### Application Procedure

To obtain a M.S.Ed. you must first apply to via the admissions system. Assuming that you are a student in good standing, you should be admitted soon after. The latest you can apply is the semester before the one where you will have completed the masters requirements. **However, we strongly urge you to apply during your first semester of study at Indiana just to have this taken care of well ahead of receiving your degree. If you wait until the semester in which you hope to receive the degree, that's too late.**

*Apply by following these steps:*

1. Start an application by going here <https://education.indiana.edu/programs/graduate/masters/school-psychology.html> and clicking "Apply Now".
  - a. Scroll down and select "Apply for (year)" – for example, "Apply for 2023"
  - b. Sign in to CAS (or create an account if you don't already have one)
  - c. Choose *M.S.Ed. in School Psychology*
  - d. Fill out application, but do not submit yet. CEP will use your previous materials, such as test scores, transcripts, personal statement, and letters of recommendation, so those will not need to be attached. However, CAS will not allow you to proceed beyond the recommender section without emails. Therefore, please enter any three emails as placeholders. For example, any of your own personal emails, CEP's email ([cep@indiana.edu](mailto:cep@indiana.edu)) or the Office of Graduate Studies' email ([gsoadms@indiana.edu](mailto:gsoadms@indiana.edu)). CEP and GSO know to expect these types of notifications if you use our email address.
2. **Obtain fee waiver before submitting application**
  - a. Send an email to [grdschl@indiana.edu](mailto:grdschl@indiana.edu) requesting a fee waiver code and providing detailed reasoning: that you are currently enrolled in a graduate program and are applying to a second program in the same school
  - b. UGS fee waiver details are here: <https://graduate.indiana.edu/admissions/fee-waivers.html>.
3. Submit application
  - a. Enter waiver code at the end of your application
  - b. Submit application
  - c. Once you have submitted your application, please email our Student Services Coordinator ([cep@indiana.edu](mailto:cep@indiana.edu)). They will work with the graduate student admissions office to have your Ed.S./Ph.D. application documents transferred to your M.S. application.

4. **Once you have been admitted to the M.S. program, you will need to fill out an electronic POS the following semester.** You will find this at <https://info.educ.indiana.edu/epos/>. Most of the information is pre-populated. Please discuss any transfer credits or substitutions with your advisor.
5. When all requirements are completed, you may apply for the master's graduation. The master's degree requirements can be found by clicking "Program Requirements" on the main page for the master's degree:  
<https://education.indiana.edu/programs/graduate/masters/school-psychology.html>
6. Click here to apply for graduation:  
<https://education.indiana.edu/students/graduates/masters/graduation-checklist.html> and follow instructions.